

GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS & INFORMATION TECHNOLOGY
DEPARTMENT OF INFORMATION TECHNOLOGY
NATIONAL INFORMATICS CENTRE
NEW DELHI – 110 003

FORM NO : 27

(See Government of India's Decision (I) below Rule 199)

APPLICATION FORM FOR AN ADVANCE FOR THE PURCHASE OF MOTOR CAR /
COMPUTER /SCOOTER

1. Employee Code No : _____
2. Name of the Applicant : _____
3. Designation : _____
4. Place of Posting / Station : _____
5. Present Basic Pay : Rs _____
6. Anticipated Price of Motor Car/Scooter/ : Rs
M.Cycle/Computer
7. Amount of Advance required : Rs _____
8. Number of Installments in which :
Advance is desired to repaid
9. Date of Superannuation/retirement : _____
10. Whether the advance was obtained
Previously and if so :
 - i) Date of drawl of the advance : _____
 - ii) The amount of advance or Interest
thereon still outstanding, If any. :Rs _____
 - iii) Purpose of Purchase : _____
11. Whether the intension is to purchase
 - a) New or old Motor Car/ Computer :
/Motor Cycle/ Scooter.
 - b) If the intension is to Purchase Motor Car/Motor Cycle/Computer from a person having
official dealings with the Government servant, whether previous sanction of the Competent
Authority has been obtained as required under Rule 18(3) of the Central Civil Services
(Conduct) Rules, 1964. : _____

12. Whether the Officer is on leave or is about to proceed on leave :

a) The Date of Commencement of Leave:

b) The Date of Expiry of Leave :

13. Are any negotiations or preliminary enquiries being made so that delivery may be taken of the Motor Car/ Computer/ Motor Cycle/ Scooter within one month from the date of drawl of the advance

14. a) Certified that the information given above is complete and true.

b) Certificate that I have not taken delivery of the Motor Car/Computer/Motor Cycle/Scooter on account of which I apply for the advance, that I shall complete negotiations for the purchase of Pay finally and take Possession of the same before the expiry of one month from the date of drawl of the advance.

Signature of the Applicant